



## Carryduff Forklift Down Rally 2019

### FINAL INSTRUCTIONS No 2.

Date: **11<sup>th</sup> July 2019**

Time: 20:00 Hrs

Subject: Final Instructions No.2

No. Pages: 5

No Attachments: 0

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From: Secretary of the Meeting

To: All Competitors & Stewards.

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#### FINAL INSTRUCTIONS NO 2

Dear Competitor,

#### **A. Final Documentation Checks.**

Documentation checks on this rally are being done before scrutiny. Please complete as much documentation as possible during the Recce sign on as this will speed things up. Please ensure that all names, vehicle and class details are correct as changes cannot be made after the event has been started. Please check you have received the following:

##### **1. AN ENTRY LIST (at Recce Sign On).**

You will receive a copy of the event programme which contains the published entry list. Please check all details are correct.

##### **2. AN EVENT ROAD BOOK and Recce Card (at recce sign on)**

Please ensure that you read through the Road book before the start of the event. It is recommended that both driver and navigator familiarise themselves with the incident procedure, included with these instructions, as it could ultimately save someone's life.

##### **3. A SET OF EVENT DECALS.**

This will include 2 numbered door squares , 2 x hi-vis numbers, a bonnet decal and a decal for the rear window. Decals will be available from the Rally Office from Friday 19th July – please bring back your recce card to collect the decals. Decals must be fitted to your competing car as per the diagram included in these instructions before presentation at scrutiny. 2 x wristbands will be provided with each set of decals – these will allow members of the service crew to leave the EIKON site and re-enter without having to pay the admission charge. However service vehicles must remain on the EIKON site for the duration of the event.

#### 4. EVENT SCRUTINY.

Times for individual scrutiny have already been posted in Final Instructions 1. Please note event decals must be attached, and the car must be fuelled for the first loop of stages as the car goes directly to parc ferme after scrutiny. Scrutiny forms will be retained by the scrutineer who will return them to rally office – crews do not need to do this. In Car camera forms must be presented with the car to scrutineering.

#### 5. TIME CARDS

***Time cards will be handed out at the Driver's briefing which will be on Saturday Morning at 07:45 in the EIKON Centre.***

When you receive your time cards please ensure that all the pages are included and are in the correct numbered order. It is recommended that competitors add the competition number to and sign their time cards before the start of the event. The Damage Declaration is included at the rear of the time card. Competitors are reminded that the completed Damage Declaration must be handed in to the Accountability Car or Rally Office after a retirement, or at the Final Control on completion of the event.

B. Each competing crew will only be permitted one service vehicle in the Service Park. Your service crew should follow the marshal's directions for parking in the service area. Please ensure that they park in their allotted space. The Service Area Manager/ Marshals will give direction on trailer parking.

**There will be NO entry for any other vehicle. No management/chase cars are permitted and quad bikes/ motorised scooters are not allowed.** In the interests of safety, **all service vehicles must be in place by 8am on Saturday 20th July** and must remain in the service park until the event is over or the crew retires – no running out and in.

We have been asked to ensure as far as possible that oil / fuel or any other chemicals are not spilled in the service area or indeed any other area and would ask all competitors to note this request and to advise their service crews. **The use of ground sheets in the service area is mandatory.**

C. Competitors are reminded that all non-competitive sections of the event are to be treated strictly as quiet zones. Special care should be taken when travelling through built up areas. Driving Standards Observers will be present along the routes to ensure that competitors observe the quiet zone requests.

Any crews reported for a Quiet Zone or Driving Standards violation will, on first offence, be penalised 10 minutes, and on second offence, be excluded from the event. You will be required to stop if indicated by an event official on any part of the Rally route. **Failure to stop will constitute a First Offence and will be penalised as above.**

D. As the route between the stages and the service area is on public roads, the **PSNI** have been consulted and encouraged to ensure that the Road Traffic Laws are adhered to. **Any competitor, or person connected with a competitor, who is reported to the organisers for a traffic offence will result in the competitor being excluded from the event and a report will be made to Motorsport UK.** Driving Standards Observers will also be present to record driving standards in the service area.

E. Competitors are reminded that all competing cars must carry the SOS/OK board and an Environmental Spill Kit.

F. Competitors must ensure that helmets are NOT worn on the road sections.

**G.** Competitors are reminded that queries can only be accepted on the official query form (available from the CLO), and must be forwarded to the Competitor Liaison Officer (CLO). Timing queries can be made on the back of the timecard. The Organisers will only consider queries up to 30 minutes after the posting of provisional results. If you have an issue, get it dealt with at the earliest opportunity.

**H.** A list of start times will be posted in Rally Office at **10pm on Friday 19<sup>th</sup> July**. The Event Start official will also have a copy of the start times at the Regroup Out TC.

**I.** A measured mile has been set up on the Halftown Road between the EIKON Centre and Hillsborough. This distance is 1.00 miles. Reflective boards arrows will mark the start and finish.

**J. OFFICIAL EVENT DECAL POSITIONS.**



- A.** Bonnet Rally Plate
- B.** Main Event Door square, which includes competition number positioned on each side of the car. The number should always be placed to the front of each door as shown.
- C.** High visibility competition numbers should be positioned on the side window on each side of the car in as high a position as possible.
- D.** R&R sticker which should be placed centrally on the rear window

**K.** Ian Porter has been appointed as **Competitor Liaison Officer (CLO)** for the event. Ian will be available to deal with queries as follows:

- At Rally Office (Eikon Centre) and the Start Area until the last car has started.
- At Regroup Area at Eikon Centre.
- At Rally HQ after last car leaves the final service.

PLEASE FEEL FREE TO APPROACH ANY EVENT OFFICIAL IF YOU ARE NOT SURE ABOUT ANYTHING.

**L. THE ORGANISERS WILL BE CONDUCTING A DRIVERS BRIEFING HOWEVER COMPETITORS SHOULD TAKE HEED TO THE FOLLOWING POINTS:**

- The PSNI have been consulted during the planning of this event and will have a presence during the Rally. All road sections have been scheduled to allow adequate time to travel between stages well within the legal speed limits.
- Please drive with care and consideration to other road users at all times. Motor Sport will be judged by your actions. Anyone reported to the organisers for Road Traffic Offences/ Dangerous driving may be excluded.
- Please show your appreciation to the Event Officials at all times. A simple **THANK YOU** goes a long way when dealing with Marshals & Timekeepers who may have been standing in position for several hours.
- PLEASE ENSURE THAT BOTH CREW MEMBERS ARE FAMILIAR WITH THE SOS / OK PROCEDURES IN THE EVENT OF A BREAKDOWN OR ACCIDENT.
- In the event of having to stop at the scene of an incident where an SOS or no board is displayed; the organisers will allocate a notional time to the effected competitors. Please note that the organisers will take a dim view of anyone found, or suspected of, abusing this procedure for their own gain.
- Any other information or amendments will be issued at the earliest possible opportunity and competitors will have to sign that they have read and understood any such information. All Official documentation will be placed on the Official Notice board.

#### M. RETIREMENT PROCEDURE. - Please adhere to this procedure to minimise delays.

- If you retire in a stage due to mechanical problems, follow the OK Board procedure and then make the organisers aware by contacting the phone number printed on the Road Book and Time Cards.
- Please stay with your car until the **ACCOUNTABILITY CAR** arrives at your position. To minimise any delay, please have your Time Card & Damage Declaration ready for surrender.
- If you retire on a road section, please make the organisers aware by contacting the Phone number printed on the Road Book and Time Cards. If the Accountability Car arrives at your location, surrender your Time Card & Damage Declaration. If you miss the Accountability Car, leave your Time Card & Damage Declaration at Service In or Rally Office before leaving for home.
- If you retire in the service area, report to the CLO at Service In (or the results office) and surrender your Timecard & Damage Declaration.

#### N. RECOVERY ON STAGE.

Competitors should be aware that if a car retires in a stage, it will remain in position until all planned stages have been completed. Recovery will only be authorised by the Stage Commander if deemed necessary on the grounds of safety. Competitors should also note that vehicle recovery will be at the competitor's own risk.

#### O. SAFETY NOTES

##### **What to do if you are the first Competitor on the scene of an accident.**

If the competitor is still in the vehicle and the vehicle is on fire GET THEM OUT IMMEDIATELY.

- If the competitor is still in the vehicle, is responsive and there is no risk of fire:
  - Approach from the front, look them in the eyes
  - Do they seem aware of their surroundings?
  - Speak to them, ask their name - do they respond?
  - Any pain, loss of feeling - if yes keep them where they are!
  - Keep them calm and keep them talking.
  - DO NOT MOVE THEM UNTIL PROFESSIONAL HELP ARRIVES.
  - Do nothing else
- If the competitor is still in the vehicle, is unresponsive and there is no risk of fire:
  - Stop any life-threatening bleeding by applying direct pressure/ plugging the wound

- Ensure an open airway
- Immobilise the head and spine (neck)
- Check if they are breathing
- Treat any non-life threatening bleeding
- DO NOT REMOVE THEIR HELMET UNLESS THERE IS NO OTHER WAY TO ENSURE AN OPEN AIRWAY.

If the competitor is out of the vehicle:

- Do not grab hold of them - they might be unaware of what is happening and become combative.
- Guide them to a place of safety away from the incident and other competitors.
- Speak to them, ask if they are OK?
- Keep someone with them.
- Once in a safe place, assess them for injuries:
  - Are they aware of their surroundings?
  - Any signs of injury / are they experiencing pain?

**DO NOT LET THEM WANDER AROUND, BUT KEEP THEM UNDER OBSERVATION**

Afterwards please write a short report for the organisers and either hand it to the first control official that you reach or to the Competitor Relations Officer. This report should cover the facts as you know them and include times of the incident starting and when you left the scene; always include your own details so that the organisers can, if necessary, contact you.

### **RED FLAGS**

Since 1<sup>st</sup> July 2018 the following rule has come into effect and it therefore applies to the Down Rally:

24.4.5. On any special stage where extreme circumstances make it necessary to neutralise the competition e.g. where spectator safety is compromised, or to authorise the movement of noncompeting or rescue vehicles, the system of Red Flags must be in place. These should be located at mid stage rescue points, all locations where a rescue/emergency vehicle may re-enter the stage following a shortcut and at each mandatory Radio Point (29.5). Red Flags will be displayed at all mandatory Radio Points preceding the incident, only on the specific instruction of the Clerk of the Course or Stage Commander.

Red Flags must be prominently displayed (held out steady not waved) by a designated marshal who **MUST** wear a marshals' tabard.

Red Flags shall measure a minimum of 60cm x 70cm.

- (i) Competitors who have been shown a Red Flag will be given a notional time for the stage.
- (ii) The time of the deployment of the Red Flags will be recorded and notified to the Clerk of the Course.
- (iii) No flag other than a Red Flag may be deployed at any point along the route of the special stage.

On behalf of Carryduff Forklift, Ballynahinch & District Motor Club and Rathfriland Motor Club we wish you a safe and enjoyable event.

Andy Gilmore  
**Clerk of the Course.**

David Meeke  
**Secretary of the Meeting.**